



GREATER GOOD CONSULTANTS LLC

Quick Start Guide to Grant Research

Step 1:

Collect all the basic information about your organization in one place (I like GoogleDocs). You will use this information to screen for your eligibility. You need to know your:

1. Year incorporated as a 501c3
2. City and state where your nonprofit is registered
3. Geographic service areas
4. Mission statement
5. Target audience(s)
6. Focus areas (ex: education, STEM, health, arts, etc.)
7. Annual operating budget
8. Your top three funding needs (what specifically do you want to fund/accomplish within the year?)
9. Desired award amount (if known)

Step 2

Research begins! Use grant research databases to locate and screen for qualified potential funding opportunities. Here are the top three grant research databases for education:

1. [GetEdFunding](#)
2. [Grants.gov](#)
3. [The Grantsmanship Center](#)

Step 3

As you weed through and find potential matches, enter your results in a database (Excel file of GoogleSheet; download free template [here](#)) which includes:

1. Funder name
2. Website
3. Award amount
4. Deadline
5. Approach (proposal or LOI)
6. Focus areas
7. Notes (if applicable)

Step 4

Create a [strategic plan](#) to focus your grantseeking efforts. It is critical to have a plan, and you must find the right fits. Otherwise you are wasting your time, and the time of potential funders.

Step 5

Apply!